



SOUTHEAST BUS NUTS

SEBusNuts.org



CHAPTER STANDING RULES (POLICIES AND PROCEDURES)

I. MEMBERSHIP:

1. FMCA members who become new members of this Chapter after September 30 of any calendar year shall be considered to have paid their dues for the next following calendar year.
2. Annual dues for initial membership in this Chapter shall be \$15 plus the cost of Chapter Badges which will be ordered by the Chapter Secretary/Treasurer. Subsequent badge replacements will be the responsibility of the member. (amended 10-27-2012)
3. Annual dues for renewal of existing membership shall be \$15.00. (amended 10-27-2012)
4. Members of this Chapter who were members as of May 1, 1990 shall be recognized as Charter Members.
5. The surviving spouse of a deceased member in good standing may choose to be recognized as an Honorary Member without the requirement of maintaining the eligibility requirements of the Chapter Bylaws and such Honorary Members may continue to receive the Chapter Newsletter and be listed on the Chapter Roster. (amended 2/19/2011)

II. ELECTIONS:

1. The election of officers to this Chapter shall take place every two years, at the October rally, with the terms of office to be effective the following January 1.
2. Each newly elected Chapter President shall select four Chapter members to serve as an Advisory Committee to the Executive Board. Such committee shall serve for the duration of the appointing President's term. Committee members unable to fulfill their term may be replaced by the Chapter President for the duration of the original term.
3. The President shall appoint a Communications Chairman whose committee's purpose is to create newsletters, promote rallies and communicate other issues the President deems appropriate.

III. FINANCE:

1. The officers and members shall endeavor to maintain a minimum balance of \$4,000.00 in the treasury to provide sufficient funds for expenses as well as advance arrangements and commitments for rallies.
2. The Chapter Officers shall select a person or persons to carry out the annual audit. The person or persons selected shall review all checks written, all income received, and the supporting documents. All checking account statements and savings/investments shall be reviewed. The Chapter minutes and budgets shall be reviewed for compliance. The person or persons selected shall submit a written report to the Executive Board. The report should include what was audited, the time period reviewed and opinion as to the accuracy of the financial records and annual financial statement. The report should include any recommendations for changes to the financial procedures used.
3. The Chapter will bear the expense of FMCA registration fees for a sitting chapter president to attend one National FMCA rally during said president's two-year term. (April, 2019)

IV. RALLIES:

1. The Southeast Bus Nuts Chapter will have rallies a minimum of three times each year. These rallies shall take place on or near Halloween, New Year's Eve, Valentine's Day, and in the Spring. (11-10-2017)
2. The position of Rally Master for each rally will be preferably filled on a voluntary basis. It is anticipated that each member coach will volunteer no less than once every two years. In the absence of a volunteer, the Chapter President may appoint a Rally Master. In an effort to encourage members to host rallies, a Primary Rally Host will be exempted from payment of the rally fee for the rally he/she is hosting. (April, 2019)
 - A. The Rally Master is responsible for selecting a suitable rally site and for making reservations and deposits. The Rally Master will coordinate meals, catering, and entertainment. (amended 10-22-2013)
 - B. The Treasurer will manage the finances for the rally (i.e. collecting rally fees, providing "front" money, and paying the bills); the Treasurer will keep the rally host apprised of the registrations. (amended 10-22-2013)
 - C. The Communications Committee will promote the rally through newsletters, the SEBN website, and other web sites as appropriate. (amended 10-22-2013)
3. All members have a responsibility to share in hosting and co-hosting duties for the Good and Welfare of the organization.
4. Guests may be charged at a rate designated by the Rally Master. It is the responsibility of any member inviting guests to arrange payment to the Rally Master. The Rally Master will report monies collected to the Chapter Treasurer and subtract this amount from outstanding bills.

5. The Chapter Treasury will provide the rally host with \$100.00 for the purchase of door prizes. This sum shall be paid from the treasury balance (not to be factored into the rally fee).

V. IDENTIFICATION:

1. The Executive Board is authorized to establish a suitable identification plaque, plate, sticker, and/or flag for display on all persons and/or coaches. There shall be a penalty for failure to display or wear such device.

2. While at rallies, members shall wear their Southeast Bus Nuts membership badges.

EFFECTIVE October 28, 2006 (Date the chapter voted on the Standing Rules)

AMENDMENTS:

February 19, 2011 Motion made and passed to amend the Chapter's Standing Rule I(5) to clarify that the surviving spouse of a member deceased while in good standing will be offered a choice between maintaining a paid membership or accepting an honorary membership. (As opposed to the honorary membership being mandatory.)

October 27, 2012 Motion made by Jack Campbell to raise chapter annual membership dues to \$15 (an increase from the current annual dues of \$10) effective January, 2013. Motion seconded by Beverly Bowman and passed.

October 22, 2013 Motion made by Marty Nixon to revise the Standing Rules with regard to rally host responsibilities. Motion seconded by Ed Fisher and passed. The rally host is responsible for selecting a suitable rally site, making reservations and deposits, and coordinating meals, catering & entertainment. The Treasurer will manage the finances for the rally (i.e. collecting rally fees, providing "front" money, and paying the bills); the Treasurer will keep the rally host apprised of the registrations. The Communications Committee will promote the rally through newsletters, the SEBN website, and other web sites as appropriate.

November 10, 2017 Motion made by Darlene Montesino, seconded by Jack Campbell and passed, that the chapter Standing Rules be amended to require a minimum of three chapter rallies per year instead of four.

April, 2019 Motion made, seconded and approved that a Primary Rally Host will be exempt from payment of the rally fee for the rally he/she is hosting. Motion made, seconded and approved that a sitting SEBN president may attend one National FMCA rally at the Chapter's expense for FMCA registration fees during said president's two-year term.

(END)