



# SOUTHEAST BUS NUTS

SEBusNuts.org



## FAMILY MOTOR COACH ASSOCIATION

### SOUTHEAST BUS NUTS CHAPTER BYLAWS

#### ARTICLE I - CHAPTER NAME

The name of this not-for-profit organization shall be the SOUTHEAST BUS NUTS Chapter of the Family Motor Coach Association, Inc., hereinafter referred to as Chapter and FMCA.

#### ARTICLE II - OBJECT

- A. PURPOSE: This Chapter exists to promote social, recreational, and informational exchange activities that provide for the enjoyment and pleasurable use of family member coaches.
- B. AREA/SCOPE: This Chapter shall be authorized to function in the Southeast Area with a mutual interest in and/or location in the Southeast.

#### ARTICLE III - MEMBERS

- A. ELIGIBILITY: To be eligible for and to maintain membership in the Chapter, a person must be in good standing with FMCA, and meet the dues requirement and provisions set forth in the Bylaws of this Chapter. (Amended 12-30-13, see footnote)
- B. DUES AND FEES:
  - 1. ANNUAL DUES: Annual payment of Chapter and National dues enables persons to become active members and entitled to all rights and privileges of the Chapter and FMCA. The annual dues for membership in the Chapter shall be an amount as the membership shall establish.
  - 2. RENEWAL: Renewal dues from Chapter members become due and payable January 1st.
  - 3. INITIAL APPLICATION: Application for new membership shall be accompanied by payment of annual Chapter dues (applicant must already be a member of FMCA). If an initial application is accepted after October 1st, the dues shall be regarded as covering the next membership year.
  - 4. INITIATION FEE: New and reinstated members may be required to pay an initiation fee in an amount to be established by the Chapter membership.
  - 5. ARREARS: Any member whose dues remain unpaid for more than 60 days after becoming due shall be considered delinquent; after 90 days membership is canceled.

#### ARTICLE IV – OFFICERS

- A. DUTIES OF OFFICERS: The duties of elected officers shall be as defined in the FMCA Member and Volunteer Handbook. Chapter Officer positions are: President; Vice President; Secretary; Treasurer; National Director; Alternate National Director.
- B. TERMS OF OFFICE: The elected officers of this Chapter shall serve a **2 year term** of office, or until their successors are elected.
- C. RIGHTS AND LIMITATIONS:
1. A member must own a Qualifying Motor Coach (motorhome) or at least 1/3 interest in a Qualifying Motor Coach (motorhome) in order to hold office in this chapter.
  2. An individual FMCA member may hold office(s) in only 1 chapter.
  3. Individual FMCA members may hold no more than 2 offices in the same chapter.
  4. Any member in good standing may be nominated from the floor for any elective office.
  5. No official or member shall become vested of any right, title to, or interest in any Chapter property, except as required by law.
- D. EXECUTIVE BOARD:
1. The officers of the chapter shall constitute the Executive Board.
  2. The Executive Board shall have general supervision of the affairs of the chapter between its business meetings. The Board shall be subject to the orders of the chapter, and none of its acts shall be in conflict with the chapter or FMCA.

#### ARTICLE V - COMMITTEES

- A. APPOINTMENT: Committee members and Chairperson (except Nominating Committee) shall be appointed by the President.
- B. DUTIES: All committees shall function within the policies of the Chapter and (except Nominating Committee) under the direction of the President. Financial reports, vouchers, and monies due the Chapter shall be submitted on a timely basis.
- C. QUORUM: A Committee quorum shall be a **MAJORITY**.

#### ARTICLE VI – CHAPTER ADMINISTRATION

- A. AUTHORITY: This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meeting or, in certain instances, by mail vote on stated propositions.
- B. ORGANIZATIONAL YEAR: The fiscal and membership year of the Chapter shall commence on **JAN 1st** and end on **DEC 31st**.
- C. CHAPTER MEETINGS:
1. Types: The term “meeting” shall include coach rallies, campouts, dinner meetings, and any other gatherings suitable to the function of the Chapter.

## ARTICLE VI – CHAPTER ADMINISTRATION (cont'd)

2. BUSINESS MEETINGS: The Chapter must hold at least one business meetings each membership year at which a quorum is present. Said meeting must be duly announced in advance to the membership. (Amended 12-30-13, see footnote)
  3. BI-ANNUAL ELECTION: Bi-annually, an election shall be held at a duly announced general membership business meeting. The voting general membership shall elect Chapter officers, including a President, Vice President(s), a Secretary, a Treasurer, a National Director, and an Alternate National Director. Additionally, a Nominating Committee shall be elected by the membership.
  4. QUORUM: A quorum for the transaction of business at any duly-called Chapter meeting is 25% of the Chapter family unit membership or 15 family unit members, whichever is less.
  5. VOTING: Except as specified elsewhere in these Bylaws, a simple majority vote of members in good standing and voting shall be required to approve or disapprove any matter. The Chapter has established that voting will be **one vote per family unit**. Balloting by mail may be undertaken when a proposed matter is voted to be of such importance or urgency that a total membership vote is advisable.
- D. PARLIAMENTARY PROCESS: The rules contained in the current edition of ROBERT’S RULES OF ORDER NEWLY REVISED shall govern this Chapter's proceedings to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA, and the Bylaws of this Chapter.
- E. MAINTAINING AFFILIATION: This Chapter must maintain a minimum of 15 family unit members. The Chapter Secretary shall furnish to the National Office of FMCA, no later than the last week in December, a membership list, a list of chapter officers, and certification of the date and time of the business meeting held as specified in Art. VI (C) (2) above.
- F. ANNUAL AUDIT: An annual audit of the Chapter’s financial books and records shall be undertaken and reported to the membership.
- G. APPLICATION OF NATIONAL CONSTITUTION AND BYLAWS: This Chapter accepts and agrees that the Chapter Bylaws shall conform to any mandatory requirements stipulated in the Constitution and Bylaws of FMCA.

## ARTICLE VII - ELECTIONS

- A. ELECTION OF OFFICERS: Bi-Annually, an election shall be held at a duly announced general membership business meeting. The voting general membership shall elect Chapter officers, including a President, Vice President(s), a Secretary, a Treasurer, a National Director, and an Alternate National Director. Additionally, a Nominating Committee shall be elected by the membership.
- A. NOMINATING COMMITTEE COMPOSITION:
1. The Nominating Committee shall consist of not less than 3 Chapter members in good standing, nominated and elected bi-annually by the Chapter membership.
  2. Election of an individual to the Nominating Committee shall not prohibit that person from being nominated for elected office.

**ARTICLE VII - ELECTIONS (Cont'd)**

**B. NOMINATING COMMITTEE DUTIES:**

1. To select one of its members as Nominating Committee Chairman.
2. To nominate candidates for the Chapter Offices of President, Vice President, Secretary, Treasurer, National Director, and an Alternate National Director to be presented for voting by the Chapter membership.
3. To obtain clear acceptance of the nominees to serve the Chapter should they be elected.
4. To make certain that nominated candidates are members in good standing and qualified under applicable National and Chapter bylaws.
5. To nominate candidates to fill vacancies that occur in elected Chapter offices.

**ARTICLE VIII - AMENDMENT OF BYLAWS**

A. **MANDATORY AMENDMENTS:** National Bylaw Amendments applicable to Chapter operations shall be automatically adopted by the Chapter and are not subject to a vote by the Chapter membership.

B. **AMENDING PROCEDURE:** These Bylaws may be amended by a 2/3rd affirmative vote of the members present and voting at a duly-called meeting, providing that prior notice of at least 30 days has been given of the proposition(s) to amend.

Any member of the Chapter may propose amendments to the Bylaws.

Approved amendments to these Bylaws become effective immediately upon their adoption, or at such time as specified in the amendment.

C. **DISTRIBUTION:** Copies of changes, additions, amendments, or revisions to these Bylaws shall be forwarded to the National Office and to the National Area Vice President.

**ARTICLE IX - LIQUIDATION AND DISSOLUTION**

In the event of dissolution of this Chapter of FMCA, by majority vote of the chapter, all of the remaining assets of the Chapter shall be contributed to the purpose(s) for which the Chapter is organized, or to a qualified non-profit charity or charities.

EFFECTIVE October 28, 2006 (Date the chapter voted on the bylaws)

**AMENDMENTS TO BYLAWS:**

December 30, 2013 -- Membership voted to eliminate the requirement of converted bus ownership in order to become a member, and to eliminate the category of Associate Member.

December 30, 2013 -- Membership voted that only one general membership business meeting is required to be held each year, instead of two.